



Town of Fairhaven, Massachusetts

# Bell Committee of Fairhaven

## PAUL REVERE BELL VIEWING & KEY POLICIES

1. There shall be two keys (1 red key & 1 green key) required to access the crate containing the bell.
2. The keys shall be contained within the vault of the Selectmen's Office.
3. Only the staff of the Selectmen's Office may release the key(s).
4. Any key taken from the office must be signed out by a sworn in member of the Bell Committee.
5. Keys must be signed in upon return.
6. Keys must be returned within 48 hours from check out time.
7. It is preferred that two different members of the Committee come to check out the two separate keys.
8. Keys are not to be duplicated by anyone for any reason, with the exception of a broken or lost key. Any duplication must be approved by a majority vote of the Bell Committee.  
*↳ or one member and a Town official*
9. Any request to view the bell should be put in writing to the Chairman (Doug Brady). Any request will be addressed at the following meeting.

### Contact Information for Requests:

Doug Brady  
97 Pleasant Street, Fairhaven, MA 02719.  
(P) 508-951-1379 Email: Bradydoug@aol.com

*Approved as amended  
December 21, 2015  
by a vote of the  
Board of Selectmen*

*-AD*

### **\*\*\*\*\* IMPORTANT NOTICE \*\*\*\*\***

- There are two sets of keys 1 original set and 1 back up set, both are being turned into the Selectmen's Office
- When releasing the keys they will require 1 red key and 1 green key. The padlocks are colored coded for each key.